

WEINSTEIN IMAGING ASSOCIATES

BILLING POLICY

BILLING PROCEDURES:

- We will either process your claim at the time of service or bill your insurance carrier within one week of your visit. If your claim is processed at the time of service, please be prepared to pay a portion or all of what you owe that day.
- You will be responsible for all co-payments, coinsurances, and deductibles after your insurance has processed your claim.
- If after 60 days, your insurance company has not processed the claim, it will become your responsibility.
- We will bill for balances due (co-pays/coinsurance/deductibles) and expect all accounts to be paid within the initial billing cycle. If payment is not received after 60 days, collection proceedings will begin. A 1% finance charge will start to accrue after 60 days.
- If you are unable to pay your balance in full, our billing office (412-440-6997) can arrange a payment plan for you, which will require regular monthly payments. With this plan you **MUST** pay the agreed upon amount **EVERY** month. If a payment is missed, your account will default to collection proceedings.
- If you have secondary coverage, we will also bill this insurance for you. Again, after 60 days, any unpaid balance becomes your responsibility.

CASH ACCOUNTS:

If you do not have insurance coverage or we do not participate with your insurance carrier, 50% of the total charges are due on the date of service and regular monthly payments thereafter are required. A 1% finance charge will start to accrue after 60 days.

IT IS YOUR RESPONSIBILITY TO KNOW IF WE PARTICIPATE WITH YOUR INSURANCE.

MEDICARE PATIENTS:

Medicare patients are responsible for paying their annual deductible each year (if it is applied to your visit with our office), and are responsible for the 20% allowable charges not paid by Medicare thereafter. If you have secondary coverage, we will also bill this insurance for you. If after 60 days, the secondary insurance does not cover this portion of the bill, our office will bill you directly.

MEDICAL ASSISTANCE:

We are NOT participating with medical assistance programs as a primary carrier. These include, *but are not limited to:* Gateway, MedPlus, and Three Rivers Health. We will submit to a medical assistance carrier which is your secondary coverage. ***IT IS YOUR RESPONSIBILITY TO KNOW IF WE PARTICIPATE WITH YOUR INSURANCE.***

UPMC HEALTH PLAN:

We participate with all UPMC Health Plans, including UPMC for You. If you have the Advantage HMO plan, you will incur out-of-pocket expense. _____ (please initial)

WORKERS' COMPENSATION:

If your visit is due to Workers' Compensation, we will assist you in billing the liable carrier and will hold balances for 60 days from the date of service. After that time, if the balance has not been paid in full, you will be responsible for the account.

PLEASE SIGN BELOW INDICATING THAT YOU HAVE READ AND UNDERSTAND OUR BILLING POLICY:

Patient Signature (or Guardian if patient is a minor)

Date